



Board of Trustees  
Regular Board Meeting  
**October 24, 2024**

Date: **October 24, 2024**  
Time: 10:00 a.m.  
Location: Central Operations  
ASGV  
Members Present: Chair Crystal Owens  
Vice-Chair Lacey Buchinski  
Trustee Marie Dyck  
Trustee Lori Leitch  
Trustee David Rushton  
Trustee Edith Giesbrecht

Staff Present: Superintendent Adam Murray  
Secretary-Treasurer Rhonda Freeman  
Deputy Superintendent Jeff Thompson  
Executive Assistant Chris Warne

## 1. CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Chair Owens.

### 1.1 Land Acknowledgement

Board Chair Owens gave the land acknowledgement.

## 2. CONSENT AGENDA

### 2.1. MINUTES

- 2.1.1. Minutes from the Regular Meeting of the Board on September 19, 2024
- 2.1.2. Minutes from the Special Meeting of the Board on September 26, 2024

### 2.2. SUBSTANTIVE MOTIONS

### 2.3. FINANCIAL REPORTS

- 2.3.1. Financial Monthly Report
- 2.3.2. Accounts Paid – September 2024

### 2.4. STANDING COMMITTEE REPORTS

### 2.5. TRUSTEE SCHOOL/COMMUNITY REPORTS

### 2.6. TRUSTEE WORKPLAN

### 2.7. EXECUTIVE REPORTS

- 2.7.1. Superintendent's Report
- 2.7.2. Secretary-Treasurer's Report

### 2.8. CORRESPONDENCE

- 2.8.1. 20240925 Sep 25 Letter of Authority Approval from EDC Minister
- 2.8.2. 20241008 Oct 08 cc LRSD Letter to Minister Nicolaides re ATPC Complaint

**15930**

**Moved by:** Trustee Rushton

That the consent agenda be accepted as presented.

6-0

**Carried**

### 3. REVIEW & ADOPTION OF REGULAR BOARD AGENDA

The agenda for the regular meeting of the Board, October 24, 2024, was reviewed.

**15931**

**Moved by:** Trustee Giesbrecht

That the agenda for the regular meeting of the Board, October 24, 2024, be approved as presented.

6-0

**Carried**

### 4. STRATEGIC

#### 4.1. Ministerial Approval to Dispose of Property (Freeman)

Secretary-Treasurer Freeman reviewed the disposition of property process.

##### 4.1.1. Manning Elementary School and Paul Rowe Jr/Sr High School

**15932**

**Moved by:** Trustee Buchinski

That the Board approves obtaining approval to dispose of Manning Elementary School and Paul Rowe Jr/Sr High School as required under The *Real Property Governance Act*.

6-0

**Carried**

##### 4.1.2 Vacant Lot in Cleardale

**15933**

**Moved by:** Trustee Giesbrecht

That the Board approves obtaining approval to dispose of Lot 4, Blk2, P14666TR in Cleardale, AB., as required under The *Real Property Governance Act*.

6-0

**Carried**

#### 4.2 Christmas Card (Freeman)

Christmas Card choices were reviewed.



**15934**

**Moved by:** Trustee Dyck

That version number two, with a group picture including administration, be chosen for the 2024 Christmas Card.

6-0

**Carried**

Trustee Buchinski left the meeting at 10:21 a.m.

Trustee Buchinski returned to the meeting at 10:22 a.m.

#### **4.3 2024-2025 Board Committees (Owens)**

Trustee Buchinski left the meeting at 11:34 a.m.

Trustee Buchinski returned to the meeting at 11:35 a.m.

The Board Committee list was reviewed.

**15935**

**Moved by:** Trustee Rushton

That the Board Committee List be approved as amended.

6-0

**Carried**

The meeting recessed at 11:50 a.m.

The meeting resumed at 12:00 p.m.

### **6. FIDUCIARY**

#### **6.1. IN CAMERA**

**15936**

**Moved by:** Trustee Buchinski

That the meeting move in-camera at 12 p.m.

The meeting recessed during in-camera at 12:52 p.m.

The meeting resumed in-camera at 1:00 p.m.

The meeting recessed during in-camera at 1:50 p.m.

The meeting resumed in-camera at 1:53 p.m.

6-0

**Carried**

**15937**

**Moved by:** Trustee Dyck

That the meeting revert to regular session at 2:18 p.m.

While in-camera Provincial Achievement results were presented; labour was also discussed.



The meeting recessed at 2:18 p.m.  
The meeting resumed at 2:32 p.m.

**15938**

**Moved by:** Trustee Buchinski

That the letter from Superintendent Adam Murray be accepted, regretfully.

6-0

**Carried**

**15939**

**Moved by:** Trustee Rushton

That Robert Martin, from ASBA, be hired to head the search for a new Superintendent for Peace River School Division.

6-0

**Carried**

**15940**

**Moved by:** Trustee Dyck

That Dr. Jeff Thompson be appointed Acting Superintendent for Peace River School Division effective November 16, 2024, with an amendment to his contract, until a new superintendent is hired.

6-0

**Carried**

## **5. GENERATIVE**

### **5.1. September 30 Enrolment Review (Murray)**

Superintendent Murray reviewed the September 30 enrolment numbers.

Trustee Rushton left the meeting at 2:53 p.m.  
Trustee Rushton returned to the meeting at 2:54 p.m.  
Trustee Buchinski left the meeting at 3:20 p.m.

### **5.2 20241004 Oct 04 PRSD Letter to Capital Planning (Murray)**

Superintendent Murray and Secretary-Treasurer Freeman reviewed the October 4, 2024, letter to Capital Planning.

### **5.3 Discussion re: August 31, 2024, Audit (Freeman)**

Secretary-Treasurer Freeman reviewed the process for the 2023-2024 audit of the financial statements for Peace River School Division.



**5.4 Audit Committee (Freeman)**

Secretary-Treasurer Freeman reviewed the requirements for an Audit Committee.

**5.5 Paul Rowe Jr/Sr High School Gym (Murray)**

Superintendent Murray and Secretary-Treasurer Freeman reviewed discussions and timelines regarding the Paul Rowe Jr/Sr High School gym in Manning.

**5.6 Delegations - None**

**5.8 Standing Committee Agenda Items**

**5.8.1 Council of School Councils (Owens)**

The Council of School Councils meeting was discussed.

**6. FIDUCIARY**

**6.2 POLICY DEVELOPMENT AND REVIEW**

**6.2.1 Policy 7 – Board Operations – 1<sup>st</sup> Reading** – tabled until special board meeting

**6.3 Standing Items** – tabled until special board meeting

**6.3.1 ASBA**

**6.3.2 PSBAA**

**6.3.3 Anti-Racism Committee**

**15941**

**Moved by:** Trustee Dyck

That 6.2.1 Policy 7 – Board Operations - 1<sup>st</sup> Reading and 6.3 Standing Items be tabled until the special board meeting.

5-0

**Carried**

**6.4 Trustee Calendar**

The trustee calendar was reviewed.

**15942**

**Moved by:** Trustee Rushton

That a special board meeting be held October 31, 2024, commencing at 10:30 a.m. to discuss 6.2.1 Policy 7 – Board Operations - 1<sup>st</sup> reading, 6.3 Standing Items and an in-camera discussion on Superintendent recruitment.

5-0

**Carried**



7. ITEMS REMOVED FROM CONSENT AGENDA - None

8. ADJOURNMENT

15943

Moved by: Trustee Dyck

That the meeting be adjourned at 4:21 p.m.

5-0

Carried

9. ROUND TABLE

Certified Correct:



Secretary-Treasurer

Recorder: Chris Warne

Approved:



Chair