



Board of Trustees  
Regular Board Meeting  
**April 18, 2024**

Date: April 18, 2024  
Time: 10:00 a.m.  
Location: Central Operations

Members Present: Chair Crystal Owens  
Vice-Chair Lacey Buchinski  
Trustee Marie Dyck  
Trustee Lori Leitch  
Trustee David Rushton  
Trustee Edith Giesbrecht

Members Present Virtually: Trustee Moïse Dion

Staff Present: Superintendent Adam Murray  
Secretary-Treasurer Rhonda Freeman  
Deputy Superintendent Jeff Thompson  
Executive Assistant Chris Warne  
Communications Coordinator Kristin Dyck

**1. CALL TO ORDER**

Land acknowledgement by Board Chair Owens  
The meeting was called to order at 10:00 a.m. by Chair Owens.

**2. CONSENT AGENDA**

**2.1. MINUTES**

2.1.1. Minutes from the Regular Meeting of the Board on March 14, 2024

**2.2. SUBSTANTIVE MOTIONS**

**2.3. FINANCIAL REPORTS**

2.3.1. Financial Monthly Report

~~2.3.2. Accounts Paid – March 2024~~

**2.4. STANDING COMMITTEE REPORTS**

~~2.4.1. 20240412 Apr 12 PSBC Draft Agenda and Minutes (Owens)~~

**2.5. TRUSTEE SCHOOL/COMMUNITY REPORTS**

2.5.1. 20240117 Jan 17 FHS Parent Council Minutes (Rushton)

2.5.2. 20240205 Feb 05 GPS School Council Minutes (Leitch)

2.5.3. 20240228 FHS Parent Council Minutes (Rushton)

2.5.4. 20240228 REC School Council Minutes (Dyck)

2.5.5. 20240304 Mar 04 GPS School Council Minutes (Leitch)

2.5.6. 20240313 Mar 13 HCC School Council Minutes (Giesbrecht)



2.5.7. 20240320 Mar 20 Springfield School Council Minutes (Owens)

2.5.8. 20240410 Apr 10 Nampa School Council Minutes (Dyck)

**2.6. TRUSTEE WORKPLAN**

**2.7. EXECUTIVE REPORTS**

2.7.1. Superintendent's Report

2.7.2. Secretary-Treasurer's Report

**2.8. CORRESPONDENCE**

2.8.1. 20240312 Mar 12 Example of Board Letter to School Councils

2.8.2. 20240318 Mar 18 Wolf Creek PS Letter to EDC Minister

2.8.3. 20240325 Mar 25 Minister's Youth Council Recruitment

~~2.8.4. 20240410 Apr 10 Bill 18 Information~~

~~2.8.5. 20240411 Apr 11 Letter to Federal Minister re Carbon Tax~~

**15802**

**Moved by:** Trustee Rushton

That the consent agenda be accepted as amended.

7-0

**Carried**

**3. REVIEW & ADOPTION OF REGULAR BOARD AGENDA**

The agenda for the regular meeting of the Board April 18, 2024, was reviewed.

**15803**

**Moved by:** Trustee Giesbrecht

That the agenda for the regular meeting of the Board April 18, 2024, be approved as amended.

7-0

**Carried**

**4. STRATEGIC**

**4.1. Attendance Poster Contest Winner Selection (Owens)** tabled until later in the meeting

**4.2 Central Operations HVAC and Roofing Project (Freeman)**

Secretary-Treasurer Freeman reviewed the reasons for an upgrade to the HVAC system and the north wing roofing project in Central Operations.

**15804**

**Moved by:** Trustee Buchinski

That the application for a debenture in the amount of \$750,000 to cover the costs associated with upgrading the HVAC system and re-surfacing the roof of the north wing of Central Operations, as outlined in the proposal presented by Secretary-Treasurer Freeman, be approved.

Recorded Vote:

Trustee Dion – no

Trustee Rushton – yes

Trustee Buchinski – yes

Trustee Owens – yes

Trustee Leitch – yes

Trustee Giesbrecht – yes

Trustee Dyck – yes

6-1  
**Carried**

## 5. GENERATIVE

### 5.1. Edwin Parr Nominee (Thompson)

Deputy Superintendent Thompson recommended that Ethan Toews, from Grimshaw Public School, be put forth as Peace River School Division's candidate for the 2024 Edwin Parr Teacher Award.

Trustee Rushton left the meeting at 10:58 a.m.  
Trustee Rushton returned to the meeting at 10:59 a.m.

**15805**

**Moved by:** Trustee Leitch

That Ethan Toews be put forward as Peace River School Division's candidate for the 2024 Edwin Parr Teacher Award.

Trustee Dyck recused herself and left the meeting at 11:03 a.m.

6-0  
**Carried**

Trustee Dyck returned to the meeting at 11:04 a.m.

### 5.2 Student Engagement (Murray)

Superintendent Murray reviewed his virtual meeting with students who form the Upper Elementary/Jr High Student Engagement Committee and the Sr. High Student Engagement Committee.

Trustee Buchinski left the meeting at 11:13 a.m.  
Trustee Buchinski returned to the meeting at 11:14 a.m.  
Transportation Manager Lee and Transportation Supervisory Glenn joined the meeting at 11:27 a.m.  
The meeting recessed for 2 minutes at 11:31 a.m.  
The meeting resumed at 11:36 a.m.


### 5.7 Departmental Presentations 11:30 a.m. Transportation (Lee, Glenn)

Transportation Manager Lee and Transportation Supervisor Glenn gave an update on the Transportation department.

Trustee Buchinski left the meeting at 12:11 p.m.  
Trustee Buchinski returned to the meeting at 12:12 p.m.  
Transportation Manager Lee and Transportation Supervisory Glenn left the meeting at 12:26 p.m.

The meeting recessed for lunch at 12:26 p.m.  
The meeting resumed after lunch at 1:40 p.m.

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## 6. FIDUCIARY

### 6.1. IN CAMERA

**15806**

**Moved by:** Trustee Dyck

That the meeting move in-camera at 1:40 p.m.

7-0

**Carried**

Trustee Rushton left the meeting at 2:03 p.m.

Trustee Rushton returned to the meeting at 2:05 p.m.

Superintendent Murray, Deputy Superintendent Thompson and Secretary-Treasurer Freeman left the in-camera session at 2:28 p.m.

The meeting recessed at 3:41 p.m.

The meeting resumed at 3:45 p.m.

**15807**

**Moved by:** Trustee Buchinski

That the meeting revert to regular session at 5:24 p.m.

7-0

**Carried**

While in-camera legal and land issues were discussed.

#### 4.1 Attendance Poster Contest Winner Selection (Owens) deferred from earlier in the meeting

**15808**

**Moved by:** Trustee Rushton

That the following students and their classmates enjoy a pizza party from the Board of Trustees as winners of the Attendance Poster Contest:

K - 3 Division - Patrick Stahl	gr. 3	Breaking Point Colony
4 - 6 Division - Kady Stahl	gr. 6	Breaking Point Colony
7 - 9 Division - Khezley Serrano	gr. 8	Paul Rowe Jr/Sr High
10 - 12 Division - Brianna Leslie	gr. 12	Peace River High School

7-0

**Carried**

## 5. GENERATIVE

### 5.3 Dual Credit (Thompson) – tabled to May

### 5.4 Menno Simons School Year Calendar (Murray)



Superintendent Murray reviewed a draft alternate 2024-2025 School Year Calendar for Menno Simons Community School.

**15809**

**Moved by:** Trustee Giesbrecht

That the alternate School Year Calendar for Menno Simons Community School be approved for 3 more school years to be reviewed in the fall of 2027, provided that the results are positive when reviewed each fall.

7-0

**Carried**

**5.5 PSBAA Module (Owens) – tabled to May meeting**

**5.6 Trustee Compensation - Addition**

**15810**

**Moved by:** Trustee Dyck

That Trustee Compensation Review be added to the agenda.

5-2

**Carried**

**15811**

**Moved by:** Trustee Dyck

That Brian Callaghan, consultant from PSBAA, be engaged to complete a Trustee Compensation Review for PRSD by April 30, 2024.

4-3

**Carried**

**5.6 Delegations - None**

**5.8 Standing Committee Agenda Items**

**5.8.1 ASBA Zone 1 Meeting Debrief (Leitch)**

Trustee Dyck gave a report on the ASBA Zone 1 meeting held on April 10, 2024.

Trustee Rushton left the meeting at 6:27 p.m.

Trustee Rushton returned to the meeting at 6:28 p.m.

**15812**

**Moved by:** Trustee Buchinski

That the Board support the of ASBA Zone 1 position statement on vaping

7-0

**Carried**



**15813**

**Moved by:** Trustee Owens

That administration draft a letter for board signature to the ministries of Health, Education, Mental Health and Addiction, Alberta Treasury Board and Finance to work together to expeditiously update the Tobacco, Smoking and Vaping Reduction Act.

7-0

**Carried**

### **5.8.2 Joint Board Meeting with Holy Family Catholic Regional Division**

Items for the Joint Board meeting with Holy Family Catholic Regional Division May 16, 2024, were discussed.

## **6. FIDUCIARY**

### **6.2 POLICY DEVELOPMENT AND REVIEW**

### **6.3 Trustee Calendar**

The Trustee Calendar was reviewed.

6.3.1 Attendance PSBAA SGA May 30-Jun1, 2024

6.3.2 Attendance ASBA SGM Jun 2-4, 2024

6.3.3 Budget Meeting date

6.3.4 Rotary Mixer – April 30

6.3.5 Gala May 10

**15814**

**Moved by:** Trustee Buchinski

That trustees who would like to attend the Rotary Mixer are approved.

7-0

**Carried**

**15815**

**Moved by:** Trustee Buchinski

That trustees who can attend the ASBA Zone 1 meeting in Fort Vermillion on May 8, 2024, are approved.

7-0

**Carried**

Trustee Dion left the meeting at 7:22 p.m.

Trustee Dion returned to the meeting at 7:23 p.m.

**15816**

**Moved by:** Trustee Rushton



That agenda item 5.3 Dual Credit, and 5.5 PSBAA Module, be tabled until the regular meeting of the Board on May16, 2024.

7-0  
**Carried**

## 7. ITEMS REMOVED FROM CONSENT AGENDA

### 2.3.2 Accounts Paid

**15817**

**Moved by:** Trustee Giesbrecht

That the Accounts Paid for March be received for information.

Trustee Leitch left the meeting at 7:36 p.m.  
Trustee Leitch returned to the meeting at 7:37 p.m.

7-0  
**Carried**

### 2.4.1 20240412 Apr 12 PSBC Draft Agenda and Minutes

**15818**

**Moved by:** Trustee Owens

That the 20240412 Apr 12 PSBC Draft Agenda and Minutes be received for information.

7-0  
**Carried**

### 2.8.4 20240410 Apr 10 Email from EDC Minister re: Bill 18

**15819**

**Moved by:** Trustee Dion

That the 20240410 Apr 10 Email from EDC Minister re: Bill 18 be received for information.

7-0  
**Carried**

### 2.8.5 20240411 Apr 11 Letter to Minister Guibeault re Carbon Tax

**15820**

**Moved by:** Trustee Dion

That the 20240411 Apr 11 Letter to Minister Guibeault re Carbon Tax be received for information.

7-0  
**Carried**



**8. ADJOURNMENT**

**15821**

**Moved by:** Trustee Buchinski

That the meeting be adjourned at 7:52 p.m.

7-0

**Carried**

**9. ROUND TABLE**

**Certified Correct:**



**Secretary-Treasurer**

Recorder: Chris Warne

**Approved:**



**Chair**