

TRUSTEE REMUNERATION AND EXPENSES

1. Trustee Remuneration Monthly Rate

Chair	\$1,000
Vice-Chair	\$ 750
All other trustees	\$ 500

* includes all prep for meetings, phone, internet and technology use, community inquiries and all elements of fiduciary duties

2. Benefits

As per trustee eligibility – ASEBP Benefits

3. Meeting Rates

The daily per diem rate will be \$220 effective December 1, 2024.

LENGTH OF MEETING	MAXIMUM HOURS CLAIMED PER MEETING LENGTH	MEETING RATES
Meeting - Short		
Meeting - Half Day	(up to 4 hours)	\$110
Meeting - Three Quarters Day	(up to 6 hours)	\$165
Meeting - Full Day	(up to 8 hours)	\$220
Meeting - Day & Quarter	(up to 10 hours)	\$275
Meeting - Day & Half	(up to 12 hours and over)	\$330

* includes travel time; mileage added separately

4. Travel and Expense Reimbursement

Mileage as set by the board - \$0.61

*Other travel expenses will be reimbursed via pre-approval by Chair/Vice Chair and with receipts submitted.

5. Meal Reimbursement

Breakfast	\$15
Lunch	\$20
Dinner	\$30

* alcohol is not a reimbursable expense

6. Conference Attendance

The following conferences/meetings are budgeted annually for all Trustees:

- ASBA SGM / FGM or PSBAA SGA / FGM (each Trustee may choose two (2) of these four (4) GM's)
- FNMI Gathering
- ASBA Zone One monthly meetings
- Rural Caucus of Alberta School Boards RCASB (when joined with ASBA / PSBAA / ARES)

Policy 7 – Appendix B

The following conferences/meetings are budgeted annually for the current rep and/or alternate:

- Alberta School Council Association (ASCA)
- Alberta Rural Education Symposium (ARES)
- Public School Board Committee (PSBC)
 - * unless other arrangements are made, the executive assistant will handle registration and accommodation bookings

7. Trustee Development

\$3,000 yearly allocation per Trustee, for self-directed professional development on topics specifically related to education and governance (e.g. conference of choice, courses or seminars, etc.)

* all trustee development expenditures to be pre-approved by Chair/Vice Chair

** includes travel costs (mileage, airfare, taxi fares, parking fees, etc.), accommodations, meals, and course or seminar fees.

*** travel time and hourly/daily rates are assessed against the trustee's individual allocation for self-directed development.

NOTE: Trustees must submit expense claims within the month the expenses were incurred

Approval Process: Chair approves for Vice Chair and trustees, Vice Chair approves for Chair

Adopted/Reviewed/Revised: NOV 2024