

Peace River School Division
Organizer's Off-Site Activities Approval Form

SCHOOL: _____

TRIP DETAILS:

Destination: _____

Date(s): _____

Class(es), Grade(s), Team(s) Involved: _____

Accommodation details (if necessary): _____

Other Itinerary: _____
(attach details if necessary)

Number of Students: Male _____ Female _____

Names of Supervisors: _____

Purpose of Trip: _____

Risk Details Attached: Yes _____ No: _____

Planning Guide Attached: Yes: _____ No: _____

TRANSPORTATION DETAILS:

Method of Transportation: Walking _____ or School Bus _____

Leased Vehicle: _____ School Owned Vehicle: _____ Private Vehicle: _____

Driver Name for Leased / Private / School Vehicle(s): _____

Approval of Driver (Administrator signature): _____

Route Details: _____

Departure/Arrival Times: _____

Cost per Student: _____

APPROVAL INFORMATION:

Date: _____ Trip Organizer: _____

Date: _____ Principal Approval: _____

Date: _____ Division Office Approval: _____

(Required for Off-Site Trips, Excursions & Activities outside of Zone 1 and/or of duration greater than two school days.)