



**ADMINISTRATIVE PROCEDURE
AMENDMENT/DELETION/ADDITION**

Stakeholder Suggestions for New Administrative Procedures or Administrative Procedure Amendments

The Superintendent welcomes stakeholder input on Administrative Procedure review and development. If you have suggestions for new Administrative Procedures or amendments to existing procedures, please complete this form and return to Corporate Secretary Fortier by fax to 780-624-5941. Your input is welcome at any time and feedback will be reviewed by the Executive Team on a regular basis. The Division will also conduct regular reviews of the Administrative Procedures Manual in accordance with Peace River School Division Policy.

Admin. Procedure # _____ Name of Admin. Procedure _____, **OR**

New Administrative Procedure Suggestion:

Please explain your new recommendations and include the rationale for your request: Feel free to attach additional information if required.

In the case of an amendment to an AP, please attach a copy with tracked changes to this form. Briefly explain rationale for requested change below.

Thank you for your interest in the ongoing development of Administrative Procedures for PRSD.

Contact Information

<p><u>PRSD Employee</u></p> <p>Name: _____</p> <p>School/Department: _____</p> <p>Email: _____</p> <p>Phone No.: _____</p>	<p><u>Public</u></p> <p>Name: _____</p> <p>Phone No.: _____</p> <p>Email: _____</p>
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The personal information on this form is collected under the authority of the FOIP Act, section 33, and Administrative Procedures in PRSD. If you have any questions about the collection, use and disclosure of the personal information on this form, please contact PRSD' FOIP Coordinator, 10018 – 101 St. Peace River, AB., T8S 2A5, 780-624-3601