

Volunteer Driver Application and Declaration

The Peace River School Division is committed to the safety of students. The use of volunteers for the transportation of students is allowed under Administrative Procedure 563 "Transportation for Off Site Excursions" and Administrative Procedure 490 "School Volunteers". These procedures help schools balance the great appreciation we have for volunteers and our commitment to our students. Thank you to parents and volunteers in filling out this form and providing the needed documentation, as your work helps us to ensure student success and safety.

Name _____ Date _____

Address _____ Phone no. _____(home)

_____ (business)

1. Drivers License (**Please attach copy**)
2. Type of Vehicle Operated (no. of passengers) _____

(Note: Private vehicles with occupant capacity of 15 or more requires a Class 4 license. Under Administrative Procedure 563 "Transportation for Off-Site Excursions", the use of such vehicles for student transportation must be approved by the Secretary-Treasurer.)

3. Vehicle Owner carries minimum of \$2 million Personal Liability and Personal Indemnity Insurance (**attach a copy of Insurance Coverage or Certificate of Insurance**)

Yes _____ No _____

4. Vehicle is registered (**attach copy of registration**)

Yes _____ No _____

5. Vehicle Owner has consulted with his/her insurer before undertaking to transport students

Yes _____ No _____

6. Driver's Abstract (**Please attach copy**). Requirement may be waived by school administrator and can be requested at any time by the school administrator. Costs to obtain the abstract may be reimbursed by the school.

Please list Motor Vehicle Accidents or moving violations (tickets) you have been responsible for in the last 3 years.

7. The vehicle I will be using is kept in good repair

Yes _____ No _____

8. I have completed (**attach copy, if applicable**)

Criminal Records Check: Yes _____ No _____

CFSA Check: Yes _____ No _____

Pledge of Confidentiality Form Yes _____ No _____

(Note: Criminal Record and CFSA checks are needed where the volunteer is unsupervised with students. Documentation is not required if already provided. Volunteers must inform the school division if any status changes that have occurred since the documentation was last provided. If documentation was submitted to a different school, please let us know. School administrators may choose to request these checks at any time.)

Declaration

I, the applicant, declare that

- The information I provided is accurate and true.
- I will advise the school if any information provided changes.
- I will abide by the requirements of all applicable laws
- I will report to the school principal all accidents and any suspensions of my license.

Signature of Applicant

The information on this application form is being collected in accordance with the *Freedom of Information and Protection of Privacy Act* and under the authority of the School Act and Peace River School Division's Policy. Its collection is necessary to provide information that will allow the School Division to consider applications for volunteer drivers. If you have any question about the collection of this information, contact the FOIP Coordinator, PRSD, 10018 - 101 St., Peace River, 780-624-3601.

Principal's Approval:

School

Principal's Signature