

USE OF BUSES FOR NON-SCHOOL PURPOSES

Background

The community may have use of school buses for non-school purposes provided the use does not interfere with the regular transportation of students.

Procedures

1. Applications for use of a school bus shall be submitted to the Transportation Manager or designate at least three (3) weeks prior to the event.
2. It is the responsibility of the applicant to find a Division approved driver.
3. The bus driver is responsible for the care and operation of the bus and has authority over passengers and supervisors.
4. A permit issued by the transportation office authorizing the trip shall be displayed in the bus and presented at the first weight scales.
5. No smoking or consumption of alcoholic beverages shall be permitted on the bus.
6. No equipment shall be carried on the bus unless it is so contained that it does not interfere with the safety or egress of the passengers.
7. The bus shall be returned in a clean condition.
8. The applicant shall be fully responsible for any damage caused to the bus for reasons deemed to be the fault of the applicant's group.
9. Failure to abide by any of the above procedures will result in cancellation of the bus use privileges.
10. Charges for bus rental shall be established in the Administrative Procedure 505 – Appendix Schedule of Rates which is currently in force.
11. The Division has the right to refuse any or all use of buses for non-school functions.

Adopted/Revised/Revised: JUN 2016/NOV 2019/JUL 2023

Reference: Section 11, 33, 36, 37, 52, 53, 59, 68, 197, 222, 225 Education Act
Freedom of Information and Protection of Privacy Act
Traffic Safety Act
Commercial Vehicle Safety Regulation 121/2009
Student Transportation Regulation 250/98 (Amended A.R. 125/2005)
Use of Highway and Rules of the Road Regulation 304/2002
Vehicle Equipment Regulation 122/2009