

EQUIPMENT MAINTENANCE

Background

The Division's equipment is to be maintained to a good standard of repair.

Procedures

1. The Division's maintenance services (equipment technician, maintenance shop, bus garages) are the preferred means of service and maintenance.
2. Where the Division does not employ the expertise required for proper maintenance, or when the Principal chooses to have the maintenance completed by another service, this may be contracted out either on an annual contract or piece work basis as circumstances require.
3. When it appears that further maintenance is uneconomical the equipment is to be replaced and disposed of as promptly as budget considerations permit.
4. Maintenance requests are to be directed to the technician, maintenance office or garage foreman as required. Where service contracts are in place, the contractor's procedures are to be followed.
5. Equipment maintenance costs are the responsibility of the department budget unless otherwise specified by the Division.

Adopted/Revised: JUN 2016/NOV 2019

Reference: Section 7, 11, 52, 53, 59, 222 Education Act
Traffic Safety Act
Traffic Safety (Distracted Driving) Amendment Act
School Bus Operation Regulation
Student Transportation Regulation 250/98 (Amended A.R. 197/2000)
Canadian Standards Association