

## **LOCKERS AND LOCKS**

### **Background**

Principals are granted discretion in making arrangements for supplying student lockers subject to the following procedures.

### **Procedures**

Principals may purchase locks to supply students for use on their lockers through their instructional supplies budget. Principals may charge a student the full amount of a replacement lock if lost or damaged. Fees collected shall be included on the School Cash reimbursement report and remitted to Central Office. These funds will be credited to the school's instructional budget.

1. In all cases where locks are supplied to the student or where a student supplies a lock for use on a locker, the Principal must receive an authorization to search the locker. See Administrative Procedure 354 – Searches of Persons or Personal Property.
  - 1.1 This authorization must specify that at the discretion of the Principal or any other authorized representative of the Board, the locker may be searched without further permission.
  - 1.2 The form must be signed by the student and retained on file at the school.

Adopted/Revised: June 2016/JUN 2017/NOV 2019

Reference: Section 11, 33, 52, 53, 197, 222 Education Act  
Child, Youth and Family Enhancement Act  
Controlled Drugs and Substances Act  
Youth Criminal Justice Act  
Criminal Code (Canada)