

## **SPARE DRIVERS**

### **Background**

It is recognized that maintenance of a high standard of school bus driving service requires regulation of spare as well as regular drivers. The following procedures are therefore established.

### **Procedures**

1. All spare drivers must be approved by the Division.
  - 1.1 No person may drive a school bus unless they hold a valid, current Class II license.
  - 1.2 Approved spare drivers are paid a fee as established in the Schedule of Rates on initial appointment if their license is required to be upgraded to a Class II.
  - 1.3 All spare drivers will be reimbursed for their drivers medical costs at each renewal of their license upon remittance of a written receipt. Remuneration to spare drivers for driving is paid pursuant to the current Collective Agreement.
2. The practice of teachers acting as spare school bus drivers is not a desirable one; however, circumstances have arisen where absolutely no other alternative existed except temporary suspension of bus operation. With this in mind, teachers with the necessary class of driving license may be approved to act as spare or volunteer drivers under the following conditions:
  - 2.1 Prior to authorizing a teacher to act as a spare bus driver, which shall be done in accordance with regular procedures, it shall be determined whether driving will unduly affect the teacher's duties in the classroom.
  - 2.2 A teacher shall be permitted to drive on a regular route only when no other spare driver is available.
  - 2.3 All regular driving procedures, including the completion of necessary forms and reports, must be complied with.

Adopted/Revised: JUN 2016/NOV 2019

Reference: Section 52, 53, 222 Education Act  
Employment Standards Code  
Labour Relations Code  
Freedom of Information and Protection of Privacy Act  
Personal Information Protection Act  
Traffic Safety Act  
Commercial Vehicle Safety Regulation 121/2009  
Use of Highway and Rules of the Road Regulation 304/2002  
Collective Agreement