

ACTING PRINCIPALS

Background

On occasion it may be necessary to designate an Acting Principal in the absence of the Principal. Such a designation is pursuant to the provisions of the Education Act.

Procedures

1. In the absence of the Principal beyond a period of five (5) days, the Vice-Principal shall be appointed Acting Principal and shall be paid accordingly.
2. If the duration of the Acting Principal appointment is or is likely to be greater than five (5) days, an interim Vice-Principal shall also be appointed.
3. If the Principal is absent in a school where there is no Vice-Principal, a certificated teacher on staff shall be designated as Acting Principal and shall be paid accordingly.

Adopted/Revised: JUN 2016/NOV 2019

Reference: Section 52, 53, 197, 202, 203, 204, 222 Education Act
Principal Quality Practice Guideline
School Leadership Framework
Collective Agreement