

RESPONSIBILITIES OF PARENT(S)/GUARDIAN(S)

1. When a student has a life-threatening medical condition such as epilepsy, allergies or other conditions that may require medical intervention the parent/guardian shall:
 - 1.1 Inform the Principal of their child’s allergies using the Severe Allergy Alert Form (Form 316-1), Administering Prescription Medication to Children/Students (Form 316-2). Ensure that Form 316-1 and 316-2 are kept current;
 - 1.2 Provide the Principal with one (1) up-to-date application of the prescription medication to be stored in safe access storage established by the Principal, and clearly marked with the student’s name, known allergen and telephone number;
 - 1.3 Provide one (1) up-to-date application of the medication to be carried by the student, to be clearly marked with the student’s name, known allergen and telephone number;
 - 1.4 Check expiry dates of medication and injectors and replace them as necessary;
 - 1.5 Provide and require their child to wear a medic alert bracelet at all times;
 - 1.6 Communicate with the Principal to discuss their child’s medication needs and effects (include as many details as possible), and indicate special tips that have been effective at home;
 - 1.7 Notify the Principal, in writing, of all changes of medication given at the school (e.g. dosage, new medication or discontinued medication).
 - 1.8 Teach their children:
 - 1.8.1 To recognize the first symptoms of an anaphylactic reaction or the respective medical condition;
 - 1.8.2 To know where the medication is kept and who can get it;
 - 1.8.3 To communicate clearly when they feel a reaction starting;
 - 1.8.4 To carry their own auto-injector with them;
 - 1.8.5 Not to share snacks, lunches or drinks;
 - 1.8.6 The importance of handwashing;
 - 1.8.7 To report bullying and threats to an adult in authority; and
 - 1.8.8 To take as much responsibility as possible for their safety.
 - 1.9 If the child has a severe allergy, the parent/guardian will:
 - 1.9.1 Provide appropriate snacks and lunches for the student.
 - 1.9.2 Advise the bus driver of the student’s severe allergies.
 - 1.9.3 In cooperation with the Principal and classroom teacher, implement a “buddy” system to identify unusual behaviour.

2. If a student has a medical condition that requires medical assistance/intervention during school hours, this will be addressed on a case-by-case basis with the students' learning team which includes a division Intervention Coordinator.

Adopted/Revised: JUN 2016/FEB 2020/MAY 2020/OCT 2021