

DISTANCE LEARNING COURSES

Background

Student learning is facilitated best through regular classroom instruction given by a qualified teacher, however, it is recognized that an "in school" student's individual program may be enhanced and diversified through the use of Alberta Distance Learning Center courses. Distance learning may also improve response to a student's needs and interests.

Procedures

1. This Administrative Procedure is intended to address the needs of in-school students and not home education students or courses taken through private study.
2. Distance learning will normally be considered where:
 - 2.1 The course is not offered in the school and forms part of the student's program, addresses a special need or interest of the student.
 - 2.2 The course cannot be scheduled into the student's personal timetable.
3. Application shall be made to the Principal or designate indicating the reasons for making the request.
4. The decision to allow a student to take distance learning shall be that of the Principal.
5. Students who have attained the age of sixteen (16) years do not require the approval of the Principal to register for distance learning. However, to receive financial support, a student must have the approval of the Principal.
6. When distance learning is approved by the Principal, the Division will pay the course fees. Instructional materials will be provided by the school.
7. When distance learning is not approved by the Principal, the student will be required to pay all course fees which will be reimbursed upon successful completion. Textbooks, where available, will be provided by the Principal on a rental basis.
8. Fees for distance learning used by a school as part of the regular instructional program and corrected at the school level are the responsibility of the school.
9. Ordinarily a student will register for only one (1) distance learning course at a time. Concurrent registrations may be permitted at the discretion of the Principal.

Adopted/Revised: JUN 2016/NOV 2019

Reference: Section 3, 11, 18, 31, 33, 52, 53, 197, 222 Education Act