

## **SPECIAL PROJECTS**

### **Background**

Special projects are designed to recognize work undertaken by students on an individual or small group basis. Special projects serve two major functions:

- Students become involved in the selection, planning and organization of their own programs.
- Students pursue activities in which they have considerable interest or ability but which are not within the scope of the regular curriculum or the programs being offered in the school.

Special projects are not to be used as a means of offering credits for unapproved courses.

### **Procedures**

1. Students may select, plan and complete a special project under the supervision of a teacher. The special project must conform to the requirement stated in the Guide to Education: ECS to Grade 12 Handbook.
2. Students are to submit a clear proposal to the Principal for approval. Proposals are to include:
  - 2.1 A description of the project,
  - 2.2 The number of hours of work expected to complete the project,
  - 2.3 The method by which the project is to be carried out,
  - 2.4 A description of the expected result,
  - 2.5 Evaluation procedures as outlined by the teacher,
  - 2.6 Expected completion date, and
  - 2.7 The name of the supervising teacher.
3. The Principal shall retain a copy of each special project proposal until the project is completed.
4. The content of the special project need not be related to a specific school subject, but if it is, the project content shall be distinct from and in addition to regular course requirements.
5. Where a project takes a student off campus, the provisions of Administrative Procedure 216 – Off-Campus Education shall apply.

6. Credits shall not be awarded for student activities that would be considered a normal part of extra-curricular and/or co-curricular activities generally offered by the school.
7. The Principal will monitor and evaluate the effectiveness of special projects in their school.

Adopted/Revised: JUN 2016/NOV 2019

Reference: Section 18, 33, 52, 53, 196, 197, 222 Education Act  
Guide to Education ECS to Grade 12